

**UL LAFAYETTE NATIONAL PAN-HELLENIC COUNCIL, INC.  
(NPHC)**

**CONSTITUTION**

Amended:

February 18, 1994

April 24, 2001

**PREAMBLE**

We, the representatives of historically established community service fraternities and sororities, similar in structure and background with both graduate and undergraduate chapters, recognizing the need for coordination and cooperation in activities of intercollegiate greek letter fraternities and sororities, recognizing that there are certain areas of action and programming that can best be carried out by the joint efforts of all such organizations, and believing that these needs can best be realized by formal organization, do hereby establish such an organization and bind ourselves to abide by the provisions of the following Constitution and Bylaws.

**Article I**

**Enactment**

**Section I**

**Organization Name**

The name of this organization shall be the University of Louisiana at Lafayette's (UL-Lafayette) National Pan-Hellenic Council, Incorporated (NPHC).

**Section 2**

**Organizational Composition**

Membership in the UL Lafayette NPHC may include Alpha Kappa Alpha Sorority, Inc., Alpha Phi Alpha Fraternity, Inc., Delta Sigma Theta Sorority, Inc., Zeta Phi Beta Sorority, Inc., Kappa Alpha Psi Fraternity, Inc., Phi Beta Sigma Fraternity, Inc., Sigma Gamma Rho Sorority, Inc., Omega Psi Phi Fraternity, Inc., and Gamma Alpha Chi Fraternity, Inc. unless an organization is prohibited by the University or its National Organization.

- A. Active members shall be the affiliate national fraternities and sororities and established councils which have paid required dues.
- B. The local Graduate chapter of NPHC, Inc. shall be allowed to have a representative as a non-voting representative of the UL Lafayette NPHC. This individual in no way shall be an official advisor for or to the UL Lafayette NPHC.

- C. Each chapter shall have two (2) delegates and one (1) alternate. Any delegate for NPHC must be an active member of his/her respective chapter and in good standing with the university and said chapter.
  - 1. Both delegates are required to attend the NPHC meeting in order for the chapter to be considered present and voting.
  - 2. Each chapter shall have one (1) vote.
  - 3. The alternate may vote in the absence of the regular representative.
  - 4. The Executive Board members may not serve as delegates.
  
- D. Membership shall not be denied on the basis of sex, sexual orientation, physical condition, age, race ethnicity, cultural identity, religious practice, or other discriminating factors.
  
- A. All member organizations of UL Lafayette's NPHC must be recognized by the University of Louisiana at Lafayette, the Greek Council, and the NPHC.

**Section 3  
Organization Purpose**

The Purpose of the UL Lafayette NPHC shall be:

- 1
- 2 1. To create and maintain high standards in the life of fraternities and
- 3     sororities;
- 4
- 5 2. To perpetuate constructive fraternity and sorority relationships;
- 6
3.         To foster an understanding of the structure and method of operation among the affiliate organizations;
4.         To address, coordinate, and develop action strategies on matters of mutual concern to the affiliate organizations; and
5.         Serve as the conduit for such action plans as may be developed.
  
- A. Activities that result in undue physical stress or any subtle or covert technique that will impair, make captive, or destroy an individual's freedom of thought will not be tolerated. This organization will adhere to all policies and regulations of the University of Louisiana at Lafayette and the Board of Trustees of State Colleges and Universities.

- B. All fundraising shall be carried out in accordance with the rules and policies of the Office of Student Affairs and the UL Lafayette Student Union.

## **Article II Officers and Advisors**

### **Section 1 Elected Officers**

The elected officers shall be President, Vice President, Secretary, Treasurer, Parliamentarian, and Member At-Large (a member of a chapter that is not represented on the Executive Board). These officers shall be elected by the voting delegates in the manner stipulated in Article II, Section 4, A.

### **Section 2 Appointed Officers**

The appointed officers shall include any that may be required to carry out designated programs. These appointed officers shall be appointed by the President with the approval of the NPHC Executive Board.

### **Section 3 NPHC Elections**

The election of officers shall take place at an annual organizational meeting of the UL Lafayette NPHC chapter members.

### **Section 4 Installation of Officers**

The elected officers shall take office at the last meeting of the Spring semester.

### **Section 5 NPHC Advisor**

The office of Greek Affairs shall designate an advisor.

## **Article III Executive Board Composition**

### **Section 1 Executive Board**

The Executive Board shall consist of the elected officers and a member at-large. All appointed officers shall serve as ex-officio members of the Executive Board. They shall serve without a vote.

**Section 2**  
**Executive Board Authority**

The Executive Board, with majority representation, shall have the power to vote and act only after the members of NPHC are unable to meet quorum. Any actions of the Executive Board shall be subject to review and reversal by the UL Lafayette NPHC.

**Article IV**  
**Meetings**

**Section 1**  
**Rules on Meetings**

- A. The general meetings shall convene at least bi-monthly throughout the academic year. The Executive Board shall determine the time and place of the general meetings.
- B. The Executive Board shall meet at least bi-monthly at a time and place determined by the Executive Board.
- C. A quorum must be present at all meetings during which official business is discussed. A quorum shall be defined as a simple majority of NPHC's member delegates, or by proxy, alternates.
- D. *Robert's Rules of Order, the newest revised edition* shall serve as the parliamentary authority on matters relative to meetings that have not been specifically referred to within this *Constitution of the UL-Lafayette National Pan-Hellenic Council, Inc. (NPHC)*.

**Article V**  
**Standing Committees**

**Section 1**  
**Rules on Standing Committees**

NPHC shall have standing committees each comprised of no less than three (3) member NPHC delegates. All chapters and their members shall be allowed to serve on all committees.

**Section 2**  
**Committees**

- A. NPHC's Standing Committees shall include, but not be limited to the following:
  - 1. **Service** - shall be charged with recommending, planning, and coordinating all

- projects and activities of NPHC.
2. **Finance/Fundraising** - shall be charged with submitting an academic budget and enforcing and collecting fees and fines.
  3. **Nomination and Election** - shall be charged with preparing and presenting a slate of candidates for office before the end of each academic year.
  4. **Constitution and Bylaws** - shall be charged with receiving, recommending, and evaluating changes in the NPHC Constitution and Bylaws.
- B. The NPHC Executive Board shall have the authority to establish ad hoc (temporary) or special committees that shall be charged with addressing matters that NPHC deems necessary and proper. The NPHC President with approval of the Executive Board shall appoint the aforementioned committees. These committees shall be in existence until such time that the matters delegated to them are fully resolved.

## **Article VI Finances**

### **Section 1 Financial Activity**

The UL Lafayette NPHC shall be financed by dues, assessments, and fundraising activities.

1. The allocation of funds shall be approved by two-thirds (2/3) of members present and voting.
2. The university Advisor must countersign all outgoing checks.

### **Section 2 Budget**

The Executive Board shall approve the budget prior to the academic year in which it is to become effective.

### **Section 3 Fiscal Year**

The fiscal year shall be January 1 to December 31.

## **Article VII Amendment Process**

This Constitution of the UL Lafayette National Pan-Hellenic Council (NPHC) may be amended by a two-thirds (2/3) majority vote of the member delegates present and voting at the annual meeting.

- A. All proposed amendments shall be submitted in writing to the Constitution and Bylaws Committee at least two (2) weeks before it may be put forth to NPHC.
- B. The Constitution and Bylaws Committee shall distribute each proposed amendment with it's recommendation to the Executive.
- C. Any major amendment shall be submitted to the UL Lafayette Organizations Committee for final approval.
- D. Following the adoption of an amendment, a revised version of the constitution of *the UL Lafayette National Pan-Hellenic Council (NPHC)* shall be distributed to NPHC's member sororities and fraternities and to the office of Greek Affairs at the next regularly scheduled NPHC meeting by the Constitution and Bylaws Committee.

#### **Article VIII Ratification**

The provisions of this *Constitution of the UL Lafayette National Pan-Hellenic Council (NPHC)* shall go into effect immediately upon passage by a two-thirds (2/3) majority vote of the voters in a regularly meeting of the NPHC. All constitutions, bylaws, rulings, and/or regulations in conflict with this Constitution are hereby repealed and prohibited.

#### **Article IX Bylaws**

NPHC shall have the authority to adopt bylaws, which shall enumerate the powers and responsibilities of its executive board and the procedures necessary to effectively govern. Such laws must be adopted by a two-thirds (2/3) majority vote of the member voting delegates, or by proxy, alternates at a regular meeting of the NPHC.